

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM

UNCLASSIFIED CONFIDENTIAL SECRET

CENTRAL INTELLIGENCE AGENCY
OFFICIAL ROUTING SLIP

STAT

TO	NAME AND ADDRESS	INITIALS	DATE
1		<i>[Signature]</i>	6/8
2		FK	6/10
3			
4			
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6			

<input type="checkbox"/> ACTION	<input type="checkbox"/> DIRECT REPLY	<input type="checkbox"/> PREPARE REPLY
<input type="checkbox"/> APPROVAL	<input type="checkbox"/> DISPATCH	<input type="checkbox"/> RECOMMENDATION
<input type="checkbox"/> COMMENT	<input checked="" type="checkbox"/> FILE	<input checked="" type="checkbox"/> RETURN
<input checked="" type="checkbox"/> CONCURRENCE	<input checked="" type="checkbox"/> INFORMATION	<input type="checkbox"/> SIGNATURE

Remarks: ASPA Luncheon, Wednesday, 17 June at the
OCCIDENTAL RESTAURANT, at 12:30 p.m.

Interested

Please advise the/members of your Staff
and ask them to advise me by Friday whether
they plan to attend.

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FROM: NAME, ADDRESS AND PHONE NO.		DATE
<i>[Signature]</i> Fran, 1607 Quarters Eye		6/8/59

Key Personnel, Management

(To: Fred-
Jim
Bof
21 May 1959

Training Officer, Management Staff

Management Staff Lecture Series

1. On 29 May 1959 at 2:00 PM (please note earlier starting time) the Deputy Comptroller and the Special Assistant to the Comptroller will present the Agency Financial Management Improvement Program in Room 153 Building A-30 (OTR Auditorium).

2. This presentation is highly recommended by those who have attended it. In addition to being of general interest, certain aspects should have a direct bearing on many of our own management activities.



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